

HOTEL RESERVATION FORM

American Crystallographic Association, Inc.

Annual Meeting: May 25-30, 2002

Reservation Deadline: April 19, 2002



123 LOSOYA STREET
SAN ANTONIO, TX 78205
(210) 222-1234
(800) 233-1234

CHECK-IN TIME 3:00 P.M. - CHECK-OUT TIME 12 NOON

Special Requests:

- Wheelchair accessible room
- Hearing impaired equipped room
- Visually impaired equipped room
- Other (please specify) _____

Name(s) _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Country _____

Work Phone Number () _____

Home Phone Number () _____

Fax Number () _____

TYPE OF ACCOMMODATION:

Number of Rooms	Single	Double	Triple	Quad

Special Requests: _____
(Type of Accommodation is based on availability)

Share Room With: _____

Method of Arrival: Fly _____ Drive _____

I will **arrive** on: _____ (date and time)

I will **depart** on: _____ (date and time)

GOLD PASSPORT #: _____

GUARANTEE:

All reservations must be guaranteed. It is highly recommended that all Reservations be guaranteed as follows:

ADVANCE DEPOSIT - Please enclose one night's room rate and tax with this reservation form as the deposit. Check must be received at least 2 weeks prior to your arrival or reservation will be cancelled. Deposits are refundable if cancelled prior to 48 hours of arrival date.

GUARANTEE BY CREDIT CARD - Please provide American Express, Carte Blanche, Diner's Club, MasterCard, Visa, or Discover card number, name of cardholder and expiration date in the space provided below:

Cardholder's Name: _____

Number: _____

Expiration Date: _____
(month and year)

Signature: _____

Print Name: _____

ROOM RATE: \$120.00 per night plus 16.75% tax (\$140.10 total). There is a \$25.00 early check-out fee.

Reservations not guaranteed will be released at 4:00 PM. In the event you are unable to cancel this reservation prior to 48 hours of the arrival date, a charge equal to one night's room rate will be assessed on the credit card above, or the advance deposit forfeited.

Mail this form with deposit to: Hyatt Regency San Antonio, 123 Losoya St., San Antonio, TX 78205, or Fax with credit card information to (210) 362-6340